

## Template Risk Assessment

The following is a template Risk Assessment for all on court related squash activity.

Please note that the template is not a live Risk Assessment and should be reviewed, amended and applied according to the local club/facility user(s).

It is encouraged that the risk assessment process is both 'on-going' and 'dynamic'. All judgments and decisions regarding safety should be made during the activity. If the control measures aren't sufficient, the activity should not proceed – safety should be the first priority. The responsibility for safety should rest with all members and visitors – to ensure the safety of all.

| HAZARD                                   | PERSONS AT RISK            | RISK FACTOR   |                   |             | CONTROL MEASURES  | RESIDUAL RISK  |
|--|----------------------------|---|-------------------|-------------|---|--|
| <i>What could cause harm</i>             | <i>Who might be harmed</i> | <i>For each hazard, decide level of risk as if you were to do the activity without controls</i> |                   |             | <i>For each hazard, list the measures that minimise the risk identified e.g. safety codes, protective equipment.</i>  | <i>Decide the residual risk after control measures are in place.</i> |
|  |                            | <b>Severity</b>   | <b>Likelihood</b> | <b>Risk</b> |   |  |
| CONDITION OF THE COURTS' PLAYING SURFACE | All players                | <i>tbc</i>  | <i>tbc</i>        | <i>tbc</i>  | <ul style="list-style-type: none"> <li>• Ensure that the court floor is clean and dry (floors should be dust mopped before play if needed &amp; any wet patches dried off before play)</li> <li>• Do not play if court appears unsafe</li> <li>• Report damaged floor boards and walls to management</li> <li>• Ensure correct footwear is used by all players</li> </ul> | <i>tbc</i>   |
| FAULTY COURT FACILITIES                  | All players                | <i>tbc</i>  | <i>tbc</i>        | <i>tbc</i>  | <ul style="list-style-type: none"> <li>• Check to ensure door is firmly secured at hinges, door handles are working and floor boards are not damaged</li> <li>• Check all lighting is working</li> </ul>  | <i>tbc</i>   |

|  |             |            |            |            |  |            |
|--|-------------|------------|------------|------------|--|------------|
|  |             |            |            |            | <ul style="list-style-type: none"> <li>• Ensure door closes flush to back wall</li> <li>• Do not open door from outside whilst play is in progress – knock and wait for players to open door</li> <li>• Report any faults/defect to management</li> </ul>  |            |
| COLLISION INJURIES, SLIP, TRIP AND FALLS         | All players | <i>tbc</i> | <i>tbc</i> | <i>tbc</i> | <ul style="list-style-type: none"> <li>• Check to ensure the floor is not slippery and is dust free</li> <li>• Ensure corridors and balconies are clutter free before start of use</li> <li>• Ensure laces remain secure</li> <li>• Ensure unused equipment is not in the area of play</li> <li>• Ensure appropriate squash shoes or trainers are worn</li> </ul>  | <i>tbc</i> |
| IMPACT WITH BALLS, RACKETS, WALLS, OTHER PLAYERS | All players | <i>tbc</i> | <i>tbc</i> | <i>tbc</i> | <ul style="list-style-type: none"> <li>• Safe play on the court – do not play a shot if risk of injury to opponent(s) with ball or racket</li> <li>• Lets and strokes are in the rules of the game to prevent likelihood of impact. All players must call if likelihood of impact is imminent</li> <li>• Protective goggles must be worn by players under 19. They are mandatory for doubles competitions and are advisory for all players.</li> </ul> | <i>tbc</i> |

|  |                          |            |            |            |  |            |
|--|--------------------------|------------|------------|------------|--|------------|
| PEOPLE OR OBJECTS FALLING FROM OBSERVING BALCONY | All players and visitors | <i>tbc</i> | <i>tbc</i> | <i>tbc</i> | <ul style="list-style-type: none"> <li>• Be aware of objects on balcony and stop play if hazard is noticed until it is removed</li> <li>• No one is to sit on walls on balcony – benches can be moved into place and returned to enable shorter observers to see the court</li> <li>• No juniors allowed on balcony unless supervised by an adult</li> </ul> | <i>tbc</i> |
| DEHYDRATION AND FAINTING                         | All players              | <i>tbc</i> | <i>tbc</i> | <i>tbc</i> | <ul style="list-style-type: none"> <li>• Ensure water available for all players</li> <li>• All juniors reminded about importance of keeping hydrated</li> <li>• Allow time within sessions for water breaks</li> <li>• Players encouraged to bring own water bottle to prevent plastic waste</li> </ul>  | <i>tbc</i> |
| SAFEGUARDING OF JUNIORS                          | Juniors                  | <i>tbc</i> | <i>tbc</i> | <i>tbc</i> | <ul style="list-style-type: none"> <li>• Club/facility to adhere to Scottish Squash's Child Welfare &amp; Protection Policy</li> <li>• Players, parents and coaches issued codes of conduct for unsafe play</li> <li>• Parent consent and medical information is reviewed annually</li> </ul>  | <i>tbc</i> |

|  |  |  |  |  |   |  |
|--|--|--|--|--|---|--|
|  |  |  |  |  | <ul style="list-style-type: none"> <li>• All coaches membership is renewed and up to date</li> <li>• All coaches qualifications checked annually</li> </ul> |  |
|--|--|--|--|--|---|--|

|            |   |
|------------|---|
| Severity   | 1. Negligible   2. Minor injury   3. Major injury   4. Single death   5. Multi death  |
| Likelihood | 1. Improbable   2. Possible (every 5 years)   3. Occasional (annually)   4. Fairly frequent (quarterly)   5. Frequent (weekly)   6. Certainty (daily) |
| Risk Score | Severity multiplied by Likelihood. Scores of 11 or above require further immediate assessment.  |

| Risk Rating      | Score | Action   |
|------------------|-------|--|
| Trivial Risk     | 0-2   | No further action required unless incidents occur  |
| Low Risk         | 3-4   | No additional controls required, but specific hazards may be reduced. Monitoring is required. Review if an incident occurs or more efficient controls become available |
| Moderate Risk    | 5-10  | Efforts should be made to reduce the risk over a defined period  |
| High Risk        | 11-18 | Work should not be started until risk has been reduced   |
| Intolerable Risk | 19-25 | The activity should cease until risks have been reduced to an acceptable level   |