

## Template Risk Assessment

The following is a template Risk Assessment for all on court related squash activity.

Please note that the template is not a live Risk Assessment and should be reviewed, amended and applied according to the local club/facility user(s).

It is encouraged that the risk assessment process is both 'on-going' and 'dynamic'. All judgments and decisions regarding safety should be made during the activity. If the control measures aren't sufficient, the activity should not proceed – safety should be the first priority. The responsibility for safety should rest with all members and visitors – to ensure the safety of all.

HAZARD	PERSONS AT RISK	RISK FACTOR			CONTROL MEASURES	RESIDUAL RISK
<i>What could cause harm</i>	<i>Who might be harmed</i>	<i>For each hazard, decide level of risk as if you were to do the activity without controls</i>			<i>For each hazard, list the measures that minimise the risk identified e.g. safety codes, protective equipment.</i>	<i>Decide the residual risk after control measures are in place.</i>
		<b>Severity</b>	<b>Likelihood</b>	<b>Risk</b>		
CONDITION OF THE COURTS' PLAYING SURFACE	All players	<i>tbc</i>	<i>tbc</i>	<i>tbc</i>	<ul style="list-style-type: none"> <li>• Ensure that the court floor is clean and dry (floors should be dust mopped before play if needed &amp; any wet patches dried off before play)</li> <li>• Do not play if court appears unsafe</li> <li>• Report damaged floor boards and walls to management</li> <li>• Ensure correct footwear is used by all players</li> </ul>	<i>tbc</i>
FAULTY COURT FACILITIES	All players	<i>tbc</i>	<i>tbc</i>	<i>tbc</i>	<ul style="list-style-type: none"> <li>• Check to ensure door is firmly secured at hinges, door handles are working and floor boards are not damaged</li> <li>• Check all lighting is working</li> </ul>	<i>tbc</i>

					<ul style="list-style-type: none"> <li>• Ensure door closes flush to back wall</li> <li>• Do not open door from outside whilst play is in progress – knock and wait for players to open door</li> <li>• Report any faults/defect to management</li> </ul>	
COLLISION INJURIES, SLIP, TRIP AND FALLS	All players	<i>tbc</i>	<i>tbc</i>	<i>tbc</i>	<ul style="list-style-type: none"> <li>• Check to ensure the floor is not slippery and is dust free</li> <li>• Ensure corridors and balconies are clutter free before start of use</li> <li>• Ensure laces remain secure</li> <li>• Ensure unused equipment is not in the area of play</li> <li>• Ensure appropriate squash shoes or trainers are worn</li> </ul>	<i>tbc</i>
IMPACT WITH BALLS, RACKETS, WALLS, OTHER PLAYERS	All players	<i>tbc</i>	<i>tbc</i>	<i>tbc</i>	<ul style="list-style-type: none"> <li>• Safe play on the court – do not play a shot if risk of injury to opponent(s) with ball or racket</li> <li>• Lets and strokes are in the rules of the game to prevent likelihood of impact. All players must call if likelihood of impact is imminent</li> <li>• Protective goggles must be worn by players under 19. They are mandatory for doubles competitions and are advisory for all players.</li> </ul>	<i>tbc</i>

PEOPLE OR OBJECTS FALLING FROM OBSERVING BALCONY	All players and visitors	<i>tbc</i>	<i>tbc</i>	<i>tbc</i>	<ul style="list-style-type: none"> <li>• Be aware of objects on balcony and stop play if hazard is noticed until it is removed</li> <li>• No one is to sit on walls on balcony – benches can be moved into place and returned to enable shorter observers to see the court</li> <li>• No juniors allowed on balcony unless supervised by an adult</li> </ul>	<i>tbc</i>
DEHYDRATION AND FAINTING	All players	<i>tbc</i>	<i>tbc</i>	<i>tbc</i>	<ul style="list-style-type: none"> <li>• Ensure water available for all players</li> <li>• All juniors reminded about importance of keeping hydrated</li> <li>• Allow time within sessions for water breaks</li> <li>• Players encouraged to bring own water bottle to prevent plastic waste</li> </ul>	<i>tbc</i>
SAFEGUARDING OF JUNIORS	Juniors	<i>tbc</i>	<i>tbc</i>	<i>tbc</i>	<ul style="list-style-type: none"> <li>• Club/facility to adhere to Scottish Squash's Child Welfare &amp; Protection Policy</li> <li>• Players, parents and coaches issued codes of conduct for unsafe play</li> <li>• Parent consent and medical information is reviewed annually</li> </ul>	<i>tbc</i>

					<ul style="list-style-type: none"> <li>• All coaches membership is renewed and up to date</li> <li>• All coaches qualifications checked annually</li> </ul>	
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Severity	1. Negligible   2. Minor injury   3. Major injury   4. Single death   5. Multi death
Likelihood	1. Improbable   2. Possible (every 5 years)   3. Occasional (annually)   4. Fairly frequent (quarterly)   5. Frequent (weekly)   6. Certainty (daily)
Risk Score	Severity multiplied by Likelihood. Scores of 11 or above require further immediate assessment.

Risk Rating	Score	Action
Trivial Risk	0-2	No further action required unless incidents occur
Low Risk	3-4	No additional controls required, but specific hazards may be reduced. Monitoring is required. Review if an incident occurs or more efficient controls become available
Moderate Risk	5-10	Efforts should be made to reduce the risk over a defined period
High Risk	11-18	Work should not be started until risk has been reduced
Intolerable Risk	19-25	The activity should cease until risks have been reduced to an acceptable level